

OFFICE OF THE DIRECTOR
Dr. AKHILESH DAS GUPTA INSTITUTE OF TECHNOLOGY & MANAGEMENT
(Formerly Northern India Engineering College)

New Delhi

DIR/Gen-Admin/2023-24

October 12, 2023

NOTICE

All Faculty and Staff Members (including Admin. Departments) are cordially invited for **Dandiya Eve** on 13th October, 2023 at 04.00 pm onwards.

All are requested to assemble in the Football Ground at 03:45 pm onwards.

Dress Code: Ethnic Wear for Dandiya Eve.

On the above mentioned date, the timings of all faculty & staff members (1st Shift as well as 2nd Shift) and Admin Departments are **10:00 am onwards till the event is over.**



Prof. (Dr.) Sanjay Kumar
Director

Copy for information to:

1. Director (Coordination), ADGITM, New Delhi.
2. Director (Finance), ADGITM, New Delhi.
3. Asstt. Director (HR) & Staff Officer to Hon'ble Chairperson, ADGITM, New Delhi.
4. Sr. Dy. Director (Construction), ADGITM, New Delhi.
5. Principal (CLE), ADGITM, New Delhi.
6. Director, IQAC & Dean, Students' Welfare Committee, ADGITM, New Delhi.
7. Incharge, B.Tech 1st year, ADGITM, New Delhi.
8. Chief Accountant (Accounts) ADGITM, New Delhi.
9. Incharge, Examination Cell, ADGITM, New Delhi.
10. Dr. Saurabh Gupta, Incharge (Website Cell), ADGITM, New Delhi.
11. All HODs/DIs, ADGITM, New Delhi.
12. Executive Coordinator (HR), ADGITM, New Delhi.
13. Librarian, Central Library, ADGITM, New Delhi.
14. Asstt. Registrar (Admission Cell), ADGITM, New Delhi.
15. Asstt. Registrar (Examination Cell), ADGITM, New Delhi.
16. Training & Placement Cell, ADGITM, New Delhi.
17. Executive Asst. (Bio-Metric Attendance Cell), ADGITM, New Delhi.
18. J.E. (Civil), ADGITM, New Delhi.
19. J.E. (Electrical), ADGITM, New Delhi.
20. Maintenance Manager, ADGITM, New Delhi.
21. Infirmary Department, ADGITM, New Delhi.
22. Incharge (Store), ADGITM, New Delhi.
23. Security Supervisor, ADGITM, New Delhi.