

Dr. Akhiles Das Gupta Institute of Technology & Management
FC-26, Shastri Park, New Delhi-110053

**Revised Schedule for Management Quota counselling of BBA(Code-125) for
Academic Session 2023-24**

As per GGSIPU Notification No.190/2023 dated 01/09/2023

| S. No. | Particular | Date |
|--------|--|---------------------|
| 1 | Advertisement by the Institution for Admission under Management Quota category of seats | 5th July 2023 |
| 2 | Display of Notice for Management Quota Admission on the website and Notice Board of the Institute | 5th July 2023 |
| 3 | Submission of the copies of the Newspaper Advertisement and the Screen Shot of website and copy of the Notice Board notices in this regard to the Admission Branch of the University | 5th July 2023 |
| 4 | Extended Last date for inviting Applications from prospective candidates "Offline" as well as "Online" through "Institute's Online Portal". | 1st September 2023 |
| 5 | Display of the Merit list including all Applicants those who have applied "Offline" as well as "Online" and also the Applicants appeared for the verification of documents on 8th & 9th August 2023 among those registered on Management Quota Portal of GGSIPU prepared on the basis of the qualifying Examinations marks on the website and the Notice Board of the Institute. | 3rd September 2023 |
| 6 | Date of First Round of Counselling for Management Quota seats by the Institute for BBA (Code:125) | 5th September 2023 |
| 7 | Reporting of Applicants allotted under Management Quota category of seats in the First Round of Counselling | 6th September 2023 |
| 8 | Display of list of Candidates provisionally admitted in First Round of Counselling after Reporting and Display of Vacancies of Management Quota categories of seats for the Second Round of Counselling on the website and Notice Board of the Institute. | 6th September 2023 |
| 9 | Second Counselling by the Institute for Vacant Management Quota seats:(if required) | 11th September 2023 |
| 10 | Reporting of Candidates allotted under Management Quota categories of seats in Second Round of Counselling by the Institute.(if required) | 11th September 2023 |

Note: Applicants are advised to read carefully the "General Instructions" enclosed herewith.

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Director
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Dr. Akhiles Das Gupta Institute of
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General Instructions:

- I. As per University Notification No. 191/2023 dated 01/09/2023, the GGSIP University had announced that the CUET Qualified candidates can also apply for admission in BBA (CET code-125) for Academic Session 2023-24. However such Applicants will be consider for counselling after Exhausted the Merit List of CET Qualified candidates conducted by the University for Academic Session 2023-24.
- II. The Applicant must carry their Identity Card (Aadhar Card etc.) for personal verification at the time for reporting of counselling.
- III. At the time of allotment of seats, the Applicant will have required to pay part academic fee of Rs. 60,000/- to Accept/ Confirm the allotment, therefore Applicant should carry the demand draft of Rs. 60000/- (Non Refundable) drown in favour of "Dr. Akhilesh Das Gupta Institute of Technology and Management" payable at Delhi while reporting for Offline Counselling.
- IV. The Applicant will lose of any claim to the allotment of seats if they are unable to Carry/Pay Rs. 60,000/- (as mentioned above) at the time of their allotment and they will also not be considered for the subsequent round of "Offline Counselling".
- V. All the Applicant appearing for "Offline Counselling" must carry all the Documents/Certificates, in original, failing which they shall not be allowed for participation of Counselling.
- VI. The Applicants appearing for the "Offline Counselling" will be required to submit an undertaking that He/ She has not taken Admission and will not seek Admission anywhere else in any of the College Affiliated to GGSIP University once the seat is allotted under Management Quota "Offline Counselling" at the Institute for Academic Session 2023-24.
- VII. Candidate who has already taken admission through Online Counselling or under Management Quota in any of the Institutes Affiliated to GGSIP University shall not be eligible for consideration of seat allotment under Management Quota.
- VIII. The Candidates desires to participate in the aforesaid Counselling must report at the Institute before the designated time, latecomers will not be allowed.
- IX. It is the sole responsibility of the candidate to ensure that they fulfil the minimum eligibility criteria in the programmes they seek admission: the correctness of the details filled with respect to region: category or any other such details for allotment of seat. If at any stage of admission procedure the

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information furnished by the candidate is found to be incorrect or false the admission to the programme shall be cancelled and all the fees paid will be forfeited.

- X. Candidates claiming seat in Delhi “Region” must have passed the qualifying examination (i.e. Graduation) from any of the Institutions/Colleges located in Delhi. Allotment of seats in wrong region on account of incorrect filling of form will lead to cancellation of the allotment at any later stage and candidate will automatically lose the right to the seat in his bonafied region if not available at the time of cancellation of seat.
- XI. It is to inform that the seat allotted through “Offline Counselling” on the basis of their choice will be binding for the applicant.
- XII. The Applicant allotted any seat in the “Offline Counselling” shall have to report for completion of Admission formalities as the schedule of reporting given above.
- XIII. The merit list of all the eligible applicants who had applied Offline as well as Online for seeking admission under Management Quota category of seats is enclosed herewith for information.
- XIV. The Seat Matrix including reservation of seats as per the provisions in the “The Delhi Professional Colleges or Institutions (Prohibitions of Capitation Fee regulation of admission, fixation of Non-Exploitative Fee and other measures to ensure equity and excellence) Act 2007, (Delhi Act 8 of 2007), Govt of NCT of Delhi, and Admission Brochure of Academic Session 2023-24 for the Counselling is also enclosed herewith for information.
- XV. All Applicants/Candidates seeking Admission under Management Quota category of seats of various courses offered by this Institute in affiliated with GGSIP University are advised to visit the official website of the Institute regularly for the Course wise counselling schedule and merit list etc.**
- XVI. The candidates shall bring following documents in original along with self-attested copies of their testimonials for verification/deposition in the Institute.**
- i. Proof of Registration/Application submitted for Management Quota Seat applied on GGSIP University Portal/Institute.
 - ii. CET/CUET of 2023 Admit Card (Original & Photocopy)
 - iii. Copy of CET/CUET Rank- 2023.
 - iv. Original Certificates and Mark Sheets of qualifying Examination along with two sets of self-attested photocopies.

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- v. Reserved Category Candidates shall bring Original Reserved Category Certificates along with two sets of self attested photocopies.
- vi. Physical Fitness Certificate. All Students shall be required to submit a Medical Certificate as given in Part-8 in Admission Brochure 2023 (As per Appendix-5)
- vii. Conduct and Character Certificate in Original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted Officer (Original), not more than 6 (Six) months old.
- viii. Six Recent Photographs (Size 1.5 inch x 2 inch) In Coloured Showing Front view of Full Face with White Background is Required (Black & White Photograph with Colour or Dark Glasses Dark Background, Polaroid Prints or Computer Prints will Not be accepted).
- ix. Copy of Aadhar and PAN Card.
- x. In case of gap year, the candidate is also required to submit a notarized Gap Year Affidavit on Stamp Paper of Rs. 10/- along with one self-attested photocopy.



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Copy of the Information:-

1. Admission Branch, GGSIP University
2. Institution Website
3. Admission Cell, ADGITM
4. Notice Board, ADGITM
5. Director Office
6. Observer, GGSIPU

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Seat Matrix of BBA(CET Code - 125) (1st & 2nd Shift)for Counselling / Provisional Admission in Management category Quota category of Seats for the Academic Session 2023-24

| Category | BBA Ist Shift | BBA-II Shift | Total |
|--------------|---------------|--------------|-----------|
| DGEN | 8 | 4 | 12 |
| DSC | 2 | 1 | 3 |
| DST | 0 | 0 | 0 |
| DPH | 0 | 0 | 0 |
| D Def. | 0 | 0 | 0 |
| ODGEN | 2 | 1 | 3 |
| ODSC | 0 | 0 | 0 |
| ODST | 0 | 0 | 0 |
| ODPH | 0 | 0 | 0 |
| OD Def. | 0 | 0 | 0 |
| Total | 12 | 6 | 18 |

Note: Seat Matrix of BBA(CET Code - 125) (1st & 2nd Shift) for Counselling/ Provisional Admission under Management Quota category of Seats for the Academic Session 2023-24 according to the relevant provisions of Govt. of NCT Delhi, Directorate of Higher Education, Delhi Vide Letter No. DHE-4(15)/2006-07/1846-1608 dated 14.06.2007 and Admission Brochure of GGSIPU for Academic Session 2023-24



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