

# OFFICE OF THE DIRECTOR

Dr. AKHILESH DAS GUPTA INSTITUTE OF TECHNOLOGY & MANAGEMENT

(Formerly Northern India Engineering College)

New Delhi

DIR/Gen-Admin/2022-23

April 6, 2023

## NOTICE

### Attn: All Faculty Members, Staff & Students

This is to inform all the Faculty members, staff & students that "AKHIL JYOT – 2023" : A Corporate Social Responsibility (CSR) initiative of BBD Group on 12<sup>th</sup> April, 2023 is being organized in the loving memories of our beloved Hon'ble Founder Chairman Dr. Akhilesh Das Gupta Ji.

The following activities have been planned to be carried out on 12<sup>th</sup> April, 2023.

S.No.	Activity
1.	Blood Donation Camp
2.	Thalasseemia screening Test
3.	Eye Checkup Camp
4.	Dental Checkup
5.	Educating the under privileged students
6.	Donation of Clothes, Food, Toys, Books & Stationery, etc.
7.	Distribution of Wheel Chairs to Old age Home and Orphanage
8.	Cleanliness Drive
9.	Tree Plantation Drive
10.	Visit to Orphanage
11.	Say No to Drugs Awareness among citizens
12.	Legal Awareness Programme

**Dr. Pratul Arvind (ECE), Ms. Garima Gakhar (AI&DS) and Mr. Vikas Varshney (ECE) will coordinate the activities as faculty incharge.**

All faculty, staff and students must be present for social cause. Classes will be conducted as per schedule till 13.20 hrs. All are requested to wear white T-shirt and blue jeans (or a combination of white and blue dress).

  
**Prof. (Dr.) Sanjay Kumar**  
Director

  
**S. N. Garg**  
Chief Executive Officer

#### Copy for Information to;

1. Director (Coordination), ADGITM, New Delhi
2. Sr. Dy. Director (Construction), ADGITM, New Delhi.
3. Asstt. Director (HR) & Staff Officer to Hon'ble Chairperson, ADGITM, New Delhi.
4. Principal (CLE), ADGITM, New Delhi
5. Director, IQAC & Dean, Students' Welfare Committee, ADGITM, New Delhi.
6. Incharge, B.Tech 1<sup>st</sup> year, ADGITM, New Delhi.
7. Chief Accountant (Accounts), ADGITM, New Delhi.
8. Head, Examination Cell, ADGITM, New Delhi.
9. Dr. Saurabh Gupta, Incharge (Website Cell), ADGITM, New Delhi.
10. All HODs/DIs, ADGITM, New Delhi.
11. Executive Coordinator (HR), ADGITM, New Delhi.
12. Librarian, Central Library, ADGITM, New Delhi.
13. Asstt. Registrar (Admission Cell), ADGITM, New Delhi.
14. Asstt. Registrar (Examination Cell), ADGITM, New Delhi.
15. Training & Placement Cell, ADGITM, New Delhi.
16. Executive Asst. (Bio-Metric Attendance Cell), ADGITM, New Delhi.
17. J.E. (Civil), ADGITM, New Delhi.
18. J.E. (Electrical), ADGITM, New Delhi.
19. Maintenance Manager, ADGITM, New Delhi.
20. Infirmary Department, ADGITM, New Delhi.
21. Incharge (Stores), ADGITM, New Delhi.
22. Security Supervisor, ADGITM, New Delhi.