

Department of Electronics & Communication Engineering

ADGITM, New Delhi

Departmental Committees

Date: 7th Nov, 2022

The purpose of the committee is to advise on how departmental leadership can be supported and enhanced in their administrative and faculty governance responsibilities. The committees work on all aspects of academic operations for the smooth functioning of the department.

1. Departmental Advisory Committee

The Departmental Advisory Committee (DAC) has been formed for monitoring of Electronics and Communication Engineering Departmental activities.

The DAC consists of faculty members and technical staff of the department who periodically monitors the departmental activities and evaluates different parameters.

Composition: The present composition of the DAC is as follows.

Chairman: Prof.(Dr.)Niranjan Bhattacharya (H.O.D), Department of Electronics and Communication Engineering.

Convener: Dr. Amruta Patnaik, Ms. Pooja Mendiratta

1. All the faculty members of the ECE Department.
2. All the technical staff of the ECE Department.
3. Dr. Pratul Arvind, IQAC Member.

Roles and responsibilities: The roles and responsibilities of DAC are as follows.

- Monitoring the achievements of Program Outcomes (POs), Program Specific Outcomes (PSO), Program Educational Objectives (PEOs).
- Evaluating program effectiveness and proposing necessary changes.
- Preparing periodic reports on program activities, progress, status or other special reports for Management.
- Motivating the faculty and students towards attending workshops, developing projects, working models, paper publications and engaging in research activities.
- Interacting with students facilitating the achievement of POs, PSOs and PEOs.
- Interacting with stakeholders regarding the improvement of POs, PSOs and PEOs.

Committee:

S.NO.	NAME	ROLE
1.	Prof. (Dr.) Niranjan Bhattacharya	H.O.D
2.	Dr. Amruta Patnaik	Member
3.	Ms. Pooja Mendiratta	Member
4.	Prof. (Dr.) Surender Dhiman	Member
5.	Ms. Suman Arora	Member
6.	Mr. Harsh Kumar	Member
7.	Ms. Khushboo Verma	Member
8.	Mr. Manoranjan Kr	Member

2. Program Assessment Committee

Objectives: The Program Assessment Committee will review the following Academic activities of the Department.

- Academic Calendar
- Time Table
- Professional Body Membership and Activities
- Examinations
- Result analysis
- Guest lectures/workshops

Committee:

S.NO.	NAME	ROLE
1.	Prof. (Dr.) Niranjan Bhattacharya	H.O.D
2.	Ms. Suman Arora	Member
3.	Prof. (Dr.) Surender Dhiman	Member
4.	Ms. Divya Arora	Member
5.	Ms. Pooja Mendiratta	Member
6.	Mr. Manoranjan Kr	Member

7.	Mr. Harsh Kumar	Member
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3. Department Project Committee

Objectives:

- To monitor the quality of projects
- Project Review Dates
- Project Guidelines
- Project Assessment
- Project Completion status and Documentation

Committee:

S.NO.	NAME	ROLE
1.	Prof. (Dr.) Niranjan Bhattacharya	H.O.D
2.	Mr. Devraj Gautam	Project In Charge
3.	Dr. Manan Jani	Member
4.	Dr. Pratul Arvind	Member

4. Departmental Program Committee

Objectives:

- To review the syllabus completion status
- Attendance
- Arrange PTM
- Counselling
- Class Co-ordination

Committee

S. No.	Name of Faculty	Co-Ordinator
1	Prof. (Dr.) Niranjan Bhattacharya	H.O.D
2	Mr. Manas Taneja	S4
3	Ms. Richa Malhotra	S5
4	Mr. Varun Jain	S15
5	Mr. Sanjay Sharma	T4
6	Mr. Devraj Gautam	T5
7	Ms. Ishita	T15

8	Ms. Neha Jain	F3
9	Ms. Priyanka	F4
10	Mr. Vikas Varshney	F14

5. Alumni Association Committee

- Dr. Manan Jani
- Ms. Khushboo Verma

6. Industrial Visit and Interaction with outside world Committee

- Mr. Ankur Sood

7. Training and Placement Committee

- Mr. Ankur Sood

8. Departmental Library In-Charge

- Mr. Harsh Kumar

9. Departmental Store and Inventory Management In-Charge

- Ms. Juhi Priyani

10. Discipline and Anti-Ragging Committee

- Mr. Harsh Kumar
- Mr. Manas Taneja
- Mr. Vikas Varshney

Prof. (Dr.) Niranjan Bhattacharya

HOD - ECE