



**Dr. AKHILESH DAS GUPTA INSTITUTE OF TECHNOLOGY & MANAGEMENT**  
**(Formerly Northern India Engineering College)**

ADGITM/Admission/2020-21

December. 1<sup>st</sup>, 2020

Branch Wise schedule for Reporting ,Completing the students file, Final Registration and verification of documents from 8<sup>th</sup> to 10<sup>th</sup> December 2020 (10.30 A.M. to 4. 00 P.M)

Branch	Stage-I	Stage-II	Stage-III	Stage-IV	Block
(Both Shifts) and Lateral Entry	Token collection	Document Verification & File Preparation	Final Verification	Fees Submission, Final Reporting and Issue of Identity Card	
CSE	1004	1006 & 1008	Auditorium Block 2 Ground Floor,	2002	Block No-1
BBA	1106	1105	Auditorium Block 2 Ground Floor	2002	
ECE	1204	1205 & 1207	Auditorium Block 2 Ground Floor	2002	
CVE	2008	2010	Auditorium Block 2 Ground Floor	2002	Block No-2
IT	2113	2109 & 2110	Auditorium Block 2 Ground Floor	2002	
EEE	2214	2215	Auditorium Block 2 Ground Floor	2002	
MAE & ME	2304	2305	Auditorium Block 2 Ground Floor	2002	

**Measures to be followed while reporting to Prevent Spread of COVID-19**

1. Only one parent either father or mother will be allowed along with the student for registration.
2. Physical distancing of at least 6 feet to be strictly followed.
3. Use of Face Covers/Masks is mandatory. Entry is allowed only if using face cover/masks.
4. Respiratory etiquette to be strictly followed.
5. Carry your personal sanitizer and water bottle.
6. All faculty, staff and students must ensure to follow the COVID-19 guidelines dated 10-09-2020 issued by the Ministry of Health and Family Affairs, Govt. Of India.

Prof. (Dr.) Sanjay Kumar  
Director

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